Libraries always have a big footprint on campus, so it’s our responsibility to look at how we’re using that space for the benefit of the campus,” Church-Duran said.

The changes are necessary because of increased demand in instruction, especially in-class research skills instruction provided to students by subject specialists and other library professionals. “We have larger and larger classes coming in, and we have no areas to accommodate those groups,” Church-Duran said. “Right now we can’t handle 30 or 40 students, but we will.”

The changes are funded by the Libraries, in part with money raised by the KU Endowment Parent’s Campaign, and are part of a larger strategy for the Libraries and Information Services. “So much of learning is happening collaboratively now at KU. We’re building on the work done in Budig [Lab], trying to find places across campus to build more collaborative work spaces. You’re always a big footprint on campus, so it’s our responsibility to look at how we’re using that space for the benefit of the campus,” Church-Duran said. “The Libraries will continue to explore ways of creating more instructional/collaborative spaces like these.”

### Workshop Locations

<table>
<thead>
<tr>
<th>Location</th>
<th>Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watson 419</td>
<td>4th floor Watson Library, east of main stairs</td>
</tr>
<tr>
<td>Budig</td>
<td>Adjacent to IDS offices (Budig Hall lower level)</td>
</tr>
<tr>
<td>Anschutz</td>
<td>3rd floor Anschutz Library, next to the circ desk</td>
</tr>
<tr>
<td>Budig</td>
<td>10a Budig Hall (lower level of Budig Hall)</td>
</tr>
<tr>
<td>Budig Media Lab</td>
<td>10b Budig Hall (lower level of Budig Hall)</td>
</tr>
</tbody>
</table>

### Registration is Required

Computing workshops are free to KU students, staff and faculty, but they require registration. To register or find more information, visit www.infotraining.ku.edu, email training@ku.edu, or call 785-864-0410. You must be confirmed by email if space is available. Workshops are often added to the schedule based on demand, so check the website for additions throughout the semester.

### Workshop Locations

- **Instructional Services**: The Anschutz Instruction Center is a joint publication of Instructional Services at the KU Libraries and Instructional Development & Support, and appears five times a year (February, May, August, October, and December). For more information and PDF versions of back issues, see the online archive at skilset.ku.edu.

- **Instructional Development & Support (IDS)**: IDS is a division of Information Services.

- **Instructional Services**: KU Libraries Instructional Services in the KU Libraries helps people use technology and information for teaching, learning, and working at KU. We offer instruction and workshops on computing and information literacy topics, in-class instruction for KU courses, custom training for departments and groups, and consulting services for individuals.

- **Information Services**: To contact us, call 785-864-0410 and leave a message, email training@ku.edu, or visit www.libraries.ku.edu/instructional-services. Information Services is a division of Information Services.

- **Instructional Development & Support (IDS)**: IDS is an academic support unit reporting to the Office of the Provost, provides the entire Lawrence campus community with assistance in creating, maintaining, and improving learning environments—both physical and virtual.

- **Contact us**: Contact us at 785-864-2600 or ids@ku.edu to learn about designing instruction that takes advantage of a wide variety of innovative teaching strategies and available technology.

- **IDT**: IDS is located directly across from Anschutz library, in the Southeast corner of Budig Hall. Offices are in 4 Budig Hall, and workshops are in 6 Budig Hall.

### Changes Make Labs Better, More Flexible for Teachers and Learners

The labs where Instructional Services teaches many of its workshops and library instruction sessions are getting better. Stronger. Faster. More flexible.

- **No they aren’t bionic**, but they are getting a makeover that is more than skin-deep, and the group hopes the results are better environments for teaching and learning.

- **The Anschutz Instruction Center** is already sporting 20 brand-new computers (plus the instructor’s workstation) with more software (including Dreamweaver, InDesign, Photoshop, and many others).

- More changes are in the works to improve the layout of the room and the placement of the projection screen. New desks will allow the monitors to be partially recessed, improving visibility for instructors and attendees alike.

- The Clark Instruction Center in Watson Library also has some changes coming this semester. The highlights are an increase in workstations, from 17 to 30, an interactive whiteboard, and special “flip” desks that allow the computers to be folded out of sight when not in use, leaving a regular desktop.

- “The flip furniture was actually Tami [Albin’s] idea,” explained Jennifer Church-Duran, Head of Instructional Services. The setup makes the room more suitable for “group interactive work that isn’t computer-based,” she said, “and lets us increase the number of workstations, and yet still have the more traditional writing workspace available.”

- **Mark your calendars! This year’s Course Redesign Colloquium**, sponsored jointly by IDS and the KU Libraries, is scheduled May 30 to June 1. Participants will spend three intensive days reworking one of their courses to incorporate a wide variety of engaging instructional strategies and Bb tools. Proposals are due on April 6; selected participants will be notified no later than April 20. Full-time faculty are encouraged to visit our website at ids.ku.edu for more information and application forms.
**Instructional Development**

- **Dreamweaver**: Getting Started
  - Fri, Feb 2, 10:00 AM - 12:00 PM
- **Dreamweaver**: Creating Web Pages
  - Fri, Feb 9, 10:00 AM - 12:00 PM
- **Dreamweaver**: Visual Design using CSS
  - Wed, Feb 14, 9:00 AM - 12:00 PM
- **Dreamweaver**: Getting Your Site Under Control
  - Wed, Feb 21, 9:00 AM - 10:30 AM
- **Dreamweaver**: Quick Fixes
  - Thurs, Feb 22, 3:00 PM - 4:30 PM
- **Dreamweaver**: Working in Code View
  - Wed, Feb 28, 9:00 AM - 11:00 AM
- **Web Authoring**: Web Accessibility
  - Tues, Feb 27, 2:00 PM - 5:00 PM

**Office Productivity**

- **Database Design**: Wed, Feb 7, 1:00 PM - 2:30 PM
- **Access: Introduction**: Wed, Feb 14, 1:00 PM - 4:00 PM
- **Access: Queries**: Wed, Mar 7, 1:00 PM - 4:00 PM
- **Access: Forms**: Wed, Mar 14, 1:00 PM - 4:00 PM
- **Access: Reports**: Wed, Mar 28, 1:00 PM - 4:00 PM
- **Excel**:
  - **Introduction**: Tues, Feb 13, 9:00 AM - 12:00 PM
  - **Introduction**: Tues, Mar 29, 2:00 PM - 5:00 PM
- **Excel: Data Management**: Tues, Feb 20, 9:00 AM - 12:00 PM
- **Excel: Data Management**: Thurs, Apr 5, 2:00 PM - 5:00 PM
- **Excel: Functions and Data Analysis**
  - Thurs, Feb 27, 9:00 AM - 12:00 PM
  - Thurs, Apr 12, 2:00 PM - 5:00 PM
  - Thurs, Mar 6, 9:00 AM - 11:00 AM
  - Thurs, Apr 19, 2:00 PM - 5:00 PM
- **PowerPoint**
  - **Intermediate**: Wed, Feb 7, 1:00 PM - 4:00 PM
  - **Power Hour**: Mon, Feb 19, 3:30 PM - 4:30 PM
- **PDF**
  - **Power Hour**: Thurs, Mar 8, 8:30 AM - 9:30 AM
- **Word**
  - **Everyday Tasks**: Tues, Feb 6, 10:30 AM - 12:30 PM
  - **Mail Merge**: Tues, Feb 20, 1:00 PM - 3:00 PM
  - **Document Enhancement Features**: Thurs, Mar 1, 10:00 AM - 12:00 PM
  - **Long Documents**: Wed, Mar 7, 9:30 AM - 11:30 AM

**Research & Libraries**

- **EndNote**
  - **Overview**: Thurs, Feb 1, 1:00 PM - 2:00 PM
  - **Introduction**: Thurs, Feb 8, 2:00 PM - 5:00 PM
- **RefWorks**
  - **Writing and Citing**: Tues, Mar 13, 10:30 AM - 12:30 PM

**Data & Statistics**

- **SPSS I**: Getting Started
  - Tues, Jan 30, 1:00 PM - 3:00 PM
- **SPSS II**: Getting Started
  - Mon, Feb 19, 1:00 PM - 3:00 PM
- **SPSS II**: Building SPSS Skills
  - Thurs, Feb 1, 1:00 PM - 3:00 PM
- **SPSS III**: Output and Graphics
  - Wed, Feb 6, 1:00 PM - 3:00 PM
- **SPSS III**: Output and Graphics
  - Wed, Feb 28, 1:00 PM - 3:00 PM
- **RefWorks**: Writing and Citing
  - Tues, Mar 13, 10:30 AM - 12:30 PM

**Software**

- **Excel**
  - **Introduction**: Fri, Feb 16, 9:00 AM - 11:00 AM
  - **Data Management**: Wed, Mar 28, 12:30 PM - 2:30 PM
  - **Introduction**: Thurs, Feb 15, 10:00 AM - 12:00 PM
  - **Introduction**: Tues, Mar 27, 12:30 PM - 2:30 PM

**Graphics**

- **InDesign**
  - **Introduction**: Tues, Feb 13, 1:00 PM - 4:00 PM
  - **Introduction**: Wed, Mar 28, 9:00 AM - 12:00 PM
- **Photoshop**
  - **Introduction**: Thurs, Feb 15, 12:30 PM - 3:30 PM
  - **Web Graphics**: Thurs, Feb 22, 12:30 PM - 2:30 PM
  - **Intermediate**: Thurs, Mar 1, 12:30 PM - 3:30 PM
- **Luna Insights**
  - **Intro to KU Digital Images**: Wed, Feb 21, 8:30 AM - 10:30 AM

See more workshop listings and register online at [www.infotraining.ku.edu](http://www.infotraining.ku.edu)

Questions? Call 785-864-0410 or email training@ku.edu